MFA Career Recruit Application Process

Rev 6/2/2017

Chief owned

Student owned

MFA owned

Chief sends
enrollment
package to MFA
(6 pages)

Student
creates/uses
existing profile in
Learning
Management
System (LMS)

Recruit assistant enrolls student into RFO (Stow or Springfield). Student receives email notification After successful RFO completion, student applies to recruit wait list (Stow or Springfield)

Recruit assistant validates

all application forms are

completed, sends

reservation code to student for Recruit

Fitness Orientation (RFO)

Recruit assistant moves selected student from applicable wait list to scheduled session. Student will receive email notification

Student uses reserve

code to apply for

applicable RFO session

in Stow or Springfield

Student attends recruit session based on enrollment email Student registers for FF I/II & Hazmat OLR certification exams before deadline

